

# Parent Council Newsletter

Welcome to our March Edition Parent Council Newsletter. We aim to complete one as a summary of each meeting.



## Allsorts Club

We have spent some time compiling a questionnaire about what you would like Allsorts to provide. This will be available at the class assemblies for you to fill in there and then. If you are unable to come to the assembly we will send a copy home in your child's book-bag. Please send this back to the office at the start of next term. We really value your feedback.

## Don't forget our email address

There is a new email address available for parents to send in any suggestions or comments that they would like the parent council to consider. This will be checked regularly and any messages will be brought to the next meeting. The address is -

[parentcouncil@sixpennyhandley.dorset.sch.uk](mailto:parentcouncil@sixpennyhandley.dorset.sch.uk)

### Year 1 Parent Wanted

The Parent Council is lacking a Year One parent. It would be great if each year group could be represented. Please let us know if you are interested in joining in.

### Suggestion Slips

Please remember there are suggestion slips in the foyer that can be used at any time, should you wish to pass on any views or concerns or you can talk to one of us!

### School Uniform

There is a wide range of second hand school uniform available to buy. Request slips are available for you to check availability of specific items.

## Current members of the Parent Council are:

Vikki Russell, Katie Keeble, Claire Easton, Andrea Meyer, Jacqui Blake and Maureen Swan. We meet half termly to discuss topical issues.

Next Meeting - Tuesday 7th May at 1.30pm

## All Welcome

# Sixpenny Handley First School

## Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find “filler” articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you’re finished writing your



*Caption describing picture or graphic.*

newsletter, convert it to a Web site and post it.

## Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings

will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

*“To catch the reader's attention, place an interesting sentence or quote from the story here.”*

## Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you’re trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thou-

sands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.



*Caption describing picture or graphic.*

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# Sixpenny Handley First School

## Business Name

Primary Business Address  
Address Line 2  
Address Line 3  
Address Line 4

Phone: 555-555-5555  
Fax: 555-555-5555  
E-mail: someone@example.com

**We're on the Web!**  
**example.com**

## Business Tagline or Motto



**Organization**

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

## Inside Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a

listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.



*Caption describing picture or graphic.*